

Application for Employment Goodwin & Sons Inc.

All applicants are considered for all positions without regard to race, religion, color, sex, gender, sexual orientation, pregnancy, age, national origin, ancestry, physical/mental disability, medical condition, military/veteran status, genetic information, marital status, ethnicity, citizenship or immigration status, or any other protected classification, in accordance with applicable federal, state, and local laws. By completing this application, you are seeking to join a team of hardworking professionals dedicated to consistently delivering outstanding service to our customers and contributing to the financial success of the organization, its clients, and its employees. Equal access to programs, services, and employment is available to all qualified persons. Those applicants requiring an accommodation to complete the application and/or interview process should contact a management representative.

Position(s) applied for:		Date of application:		
Print full name:				
Street address (and mailing address):		City:	State:	ZIP:
Main phone number:	Alt. phone number:	Email:		

Employment Experience

Please list the names of your present or previous employers in chronological order with present or most recent employer listed first. Be sure to account for all periods of time. If self-employed, give firm name and supply business references. Add an additional page if Necessary.

Employment Experience:				
1	Employer Name:	Address:	Phone Number:	May we contact? Y or N
	Position/Job title:	Supervisor:	Employment (mm/yy to mm/yy):	Still Employed? Y or N
	Briefly describe job duties:		Reason for leaving:	
2	Employer Name:	Address:	Phone Number:	May we contact? Y or N
	Position/Job title:	Supervisor:	Employment (mm/yy to mm/yy):	Still Employed? Y or N
	Briefly describe job duties:		Reason for leaving:	
	Employer Name:	Address:	Phone Number:	May we contact?

3				Y or N
	Position/Job title:	Supervisor:	Employment (mm/yy to mm/yy):	Still Employed? Y or N
	Briefly describe job duties:		Reason for leaving:	

Have you ever been involuntarily terminated or asked to resign from any job? Yes No

If yes, please explain: _____

Please explain any gaps in your employment history: _____

Please list any other experience, job-related skills, additional languages, or other qualifications that you believe should be considered in evaluating your qualifications for employment, please include any food handlers etc:

Education

Please describe your educational background in the table provided below.

	School name	Diploma/degree (Yes/No)	Area of study/major	Specialized training, skills, or extracurricular activities
High school/GED				
College/University/Other:				

Business and Professional References

Please list (2) professional references of individuals who are *not* related to you and (1) personal reference.

Name and title	Relationship	Phone number or email

General Information

1. Is any additional information relative to name changes, use of an assumed name, or nickname necessary to enable a check on your work and educational record? Yes No

If yes to either of the above, please explain: _____

2. Have you ever worked for this company before? Yes No

If yes, please provide dates and position: _____

3. Do you have friends and/or relatives working for this company? Yes No

If yes, name(s) and relationship(s): _____

4. Days/hours available to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

5. Are you available to work? Full time Part time Shift work Temporary, and what date are you available to begin work? _____

6. If hired, would you have a reliable means of transportation to and from work? Yes No

7. Are you at least 18 years old? Yes No

8. If hired, can you present evidence of your identity and legal right to work in this country?
 Yes No

9. Are you able to perform the essential job functions of the job for which you are applying (including but not limited to lifting a minimum of 30 lbs and be on your feet for up to 8 hours a day) with or without reasonable accommodation? Yes No

Note: We comply with the Americans with Disabilities Act and consider reasonable accommodation measures that may be necessary for qualified applicants/employees to perform essential job function.